

Halberton Village Hall Management Committee
Minutes of the meeting held in the Committee Room 20th February 2018 at
7.30pm

Present

B.Corden, C.Graham, R.Stevens, J.Austin, W.Harris, P.Grabham, K.Browse, and D.Affleck.

1. Apologies:

J.Anderson.

2. Public Forum:

Mr T.Payne raised the question about the online bookings calendar. He suggested that we try to add new groups and bookings so that the availability of the hall for hiring can be seen with ease. He also mentioned that this would be useful information when printing the Halberton newsletter. All agreed that in practice this is a good idea but the question of who inputs the constantly changing Village Hall hire data is something that makes this task quite onerous if it to be kept live and viewable in “real time” online. However Trustees will do their best to keep the calendar up-to-date.

3. Minutes of last meeting:

The minutes were read by members and all accepted these as a true record of proceedings and the minutes were duly signed by the Chairman.

4. Matters Arising:

The car parking sub-committee met with Mr Neil Pervis prior to this full meeting. In essence we offered £7,500 for his land (with restricted personal access for him) Mr Pervis wanted nearer £30,000. The car parking sub-committee minutes (10022018) contains more detail. Mr Pervis has until the end of March to make a firm and final decision. Mr Pervis did ask if it were possible for him to pay the Village Hall for access but the Chairman said that he felt this would not be acceptable to Trustees. It was proposed by B.Corden and seconded by C.Graham that the question of payment for access was not an acceptable alternative to the selling of the land for use as over flow car parking.

Unanimous.

The Chairman has spoken to Mrs Chick regarding the reinstatement of the boundary line in front of the History group building. It was agreed that this will be done once some other building work in this vicinity has been completed.

Black Cat builders have completed the insulation and flooring of both lofts above the main hall and the Jubilee Room. Many of the timbers needed treatment as they contained wood worm. The rooms are now safe for use in the immediate term.

4a. Election of Officers:

Postion	Name	Proposed	Seconded	Vote
Chairman	B,Corden	K.Browse	C.Graham	<i>Unanimous</i>
Vice Chairman	K,Browse	B.Corden	D.Affleck	<i>Unanimous</i>
Treasurer	C.Graham	B.Corden	D.Affleck	<i>Unanimous</i>
Secretary	R.Stevens	B.Corden	J.Austin	<i>Unanimous</i>

5. Correspondence:

No correspondence. See later agenda items.

Trustees

Car Parking Sub-Committee

Chairman

All Trustees

6. Treasurers Report:

The bank balances were as follows:

Santander	£21,182.17
HSBC Affirmative Account	£11,252.48
Total	£32,434.65

(NB Some bills for the insulation and flooring of the main hall and Jubilee Room lofts have been paid.)

Mid Devon show gas meter has yet to be read.

7. Fundraising:

The Secretary was given the authority to pay for the printing of this year's duck race tickets.

The Chairman will be speaking to the company who supply the bouncy castle for use at the May Fayre event. The Chairman needs to find out if this company have their own indemnity insurance because if they have it would save hundreds of pounds in term of May Fayre insurance for this event.

Trustee's, who helped in all sorts of way at last year's May Fayre, have said they will do likewise this year. The Church and School have already indicated that they will be doing something on the day. It was agreed that this was primarily the concern of the Halberton Community Association (HCA) who have their AGM on the 1st March 2018.

8. Ongoing Development Projects:

See notes regarding over flow car parking and insulation and flooring of the Jubilee Room and the main hall loft space.

9. Hallmark Scheme:

The Sub-Committee needs to meet soon. A plumber has fitted water "stop cocks" which are now readily accessible in the main hall in the event of a water incident. This is a key requirement of Hallmark 2.

10. Armistice Day Commemorations:

The History group have made it clear that they do not want to lead this upcoming event but want to be involved. It was suggested that the Parish Council give a steer and take the lead. It was suggested that a meeting of interested parties should take place on Tuesday 6th March in the Jubilee Room.

11. A.O.B:

Mr Martin Savage has taken a wonderful panoramic photograph depicting the Halberton 2016 Beacon Lighting event. The Chairman has had this photograph framed (£37.50) and it was agreed that it should be displayed in the main entrance foyer. It was felt that the HCA should pay for this framed photograph.

Mr K.Browse mentioned that our website was not representative of our village hall services and facilities. This is work in progress.

Mrs D,Affleck needs to display her permanent licence in both the main entrance foyer and the downstairs entrance lobby.

Meeting closed 8.50pm

DONM: 20th March 2018 at 7.30pm

Treasurer

Chairman

Secretary

Chairman

All Trustees

**HCA Trustee
Representative.**

All Trustees

**Hallmark Sub-
Committee**

**History and Parish
Council Trustee
Representatives**

**HCA Trustee
Representative**

Mr T.Hugill

**Mrs D.Affleck
Trustee**

Meeting of the Halberton Village Hall Committee

To be held on

Tuesday 20th March 2018 at 7.30pm

AGENDA

- 1 Apologies**
- 2 Public Forum**
- 3 Minutes of Last Meeting – 5mins**
- 4 Matters Arising – 5mins**
- 5 Correspondence – 10mins**
- 6 Treasurers Report – 10mins**
- 7 Fundraising – 15mins**
- 8 Ongoing Development Project - 10mins**
- 9 Hallmark Scheme – 10 mins**
- 10 A.O.B – 15mins**

Date of next meeting 17th April 2018