

**Halberton Village Hall Management Committee**  
**Minutes of the meeting held virtually, via zoom, 26<sup>th</sup> January 2021 at 7.30pm**

**Present**

B.Corden, C.Graham, T.Payne, R.Steven, D.Affleck, J.Canning, J.Anderson, K.Browse and P.Grabham.

**All Trustees**

**1. Apologies**

J.Austin (who has now retired from the committee)

**2. Public Forum:**

No issues raised.

**3. Minutes of last meeting:**

The minutes were read by members and all accepted these as a true record of proceedings and the minutes were duly signed by the Chairman.

**Chairman  
Secretary**

**4. Matters Arising:**

We have received the £1,000 grant from Colin Slade's locality budget. This money will go towards building an additional disabled car parking space alongside the Jubilee Room.

**All Trustees**

The painting of the internal doors, in the entrance lobby, are now done. The committee wish to thank Roy Leader for voluntarily doing the work.

**5. Correspondence:**

See agenda item 9 - On-going development project.

**6. Treasurers Report:**

The bank balances were as follows:

Santander	£37,588.51
HSBC Affirmative Account	£11,455.98
<b>Total</b>	<b>£49,044.49</b>

*This includes the various government grants.*

*All bills paid to date.*

**Secretary**

**6b Ratification of Accounts:**

It was agreed, for clarity, that the total of £10,443.50 donations needs to be sub-divided into £10,000 government grant leaving £443.50 donations.

**All Trustees**

Once this amendment has been made it was proposed by B.Corden and seconded by C.Graham that the accounts be accepted.

*Unanimous*

**Chairman**

All agreed that our accountant, Mrs Jo Cuthburt, be paid £100 for her work.

**Chairman  
Secretary**

**7. Website Update:**

Website closed in accordance with the latest national lockdown.

We will shortly need to renew our domain name at a cost of approximately £20.

*All agreed.*

<b>All Trustees</b>	<p><b><u>8. Fundraising:</u></b> When the Village Hall does re- open the question of fund raising can be discussed.</p> <p><b><u>9. On-going Development Project:</u></b> <b>Car-Parking</b> <u>The Secretary has received email correspondence from Mr Neil Purves</u></p> <p><i>Hi Rob,</i> <i>Last year the gate from the Village Hall car park into my field was removed, followed by moss/leaves/rubbish from around the hall being dumped on my land, then a trench dug that extends onto my property, all without my permission. Please could the Village Hall committee explain why and what action is going to be taken?</i></p> <p>This correspondence was discussed and it was proposed by K.Browse and seconded by P.Grabham that the car-parking sub-committee Trustees meet with Mr Purves to discuss his concerns. <i>Unanimous</i></p>
<b>Secretary</b>	The Secretary will email Mr Purves suggesting that we meet in the village hall car-park, socially distanced, at 11.00am or 2.00pm this Saturday.
<b>P.Grabham K.Browse</b>	<p><b>Further discussions about car-parking</b> It was seen as a priority to clear the access ramp to the orchard.</p>
<b>Chairman</b>	<p>It was further proposed by D.Affleck and seconded by C.Graham that we write to Mr J&amp;S Browse, the land owners, indicating our desire to purchase a specific amount of land for us to buy as additional car parking capacity. The Chairman will look up the recommendations from a previous surveyors report. <i>7 In favour</i> <i>2 Abstentions</i> <i>Majority in favour.</i></p> <p>Trustee, Mr T.Payne had circulated a document to all Trustees outlining his concerns about any proposed car-park and consultations /works associated with it (Please find email attached to these minutes). .No official proposals were made as a result however.</p>
<b>COVID19 Sub-Committee</b>	<p><b><u>10. Re-opening of the Village Hall: – COVID19 Sub-Committee</u></b> Once we know when the lock down is to be lifted it was suggested that the COV19 sub-committee meet to make recommendations, for consideration by the full committee, as to whether or not we re-open the hall at this time. <i>All agreed</i></p>
<b>All Trustees</b>	<p><b><u>11. A.O.B:</u></b> Whilst in lock down it was agreed that we <b>do not need</b> committee meetings. However should an urgent meeting be requested email the Secretary who will arrange a meeting probably via Zoom</p>
<b>All Trustees</b>	After a wide ranging discussion it was agreed that the <b>AGM</b> should be held at a future time when face-to-face meeting are possible. This is in agreement with the Charities Commission recommendations and it will also allow for the public to attend.

**Chairman**  
**P.Grabham**

0 **11. A.O.B - continued:**

It was suggested that our drains might be blocked and this needs to be investigated. Mr P.Grabham volunteered to help with this.

**Trustees**  
**P.Grabham**  
**Chairman**  
**Secretary**

It was noted that the locality budget grant of £1,000 needs to be spent by the 1<sup>st</sup> April 2021. This money will be used to provide an additional disabled car-parking space alongside the Jubilee Room. Halberton Builders have looked at the job and we await their quotation. Trustee, P.Grabham, will arrange for a second quote and will liaise with the Chairman in order for this to happen.

**All Trustees**

It was suggested that, at a future face-to-face meeting, we may want to look at upgrading our broadband speed to our router as well as our wifi coverage around the building. It was agreed that this might be beneficial should we consider expanding our corporate bookings in the future not to mention all users of the hall..

**Chairman**

Trustee, Judy Austin, has now retired from the committee. All Trustees wished to thank Judy and it was agreed that the Chairman purchase flowers and a gift, up to £30.

Meeting closed: 8.55pm  
DONM: 23<sup>rd</sup> March 2021

# **Meeting of the Halberton Village Hall Committee**

Next meeting TBA

## **AGENDA**

- 1 Apologies**
- 2 Public Forum**
- 3 Minutes of Last Meeting**
- 4 Matters Arising**
- 5 Correspondence**
- 6 Treasurers Report**
- 7 Halberton Village Hall website**
- 8 Fundraising**
- 9 On-going Development Project**
- 10 Re-opening of the Hall on April 12<sup>th</sup> 2021**
- 11 A.O.B**

*Date of next meeting TBA*

### **Additional points for consideration:**

- Items raised by the public must reach a Trustee one week before their next scheduled meeting in order for it be considered either as a separate agenda item or considered as correspondence. Item not raised appropriately will not be discussed until the following meeting.
- Trustees should not circulate, via email, to all Trustees anything they want to raise. This must be raised at the next scheduled committee meeting were it can be discussed and then potentially voted upon. This is correct procedure.
- **Reinstatement of stone boundary wall**  
*On site meeting on the 30<sup>th</sup> January 2021 @2.00pm*

#### **Present:**

Barrie Corden, Ken Browse, Robert Stevens and Neil Purves.

After a wide ranging discussion it was agreed that, *if standing on the Village Hall side*, the wall will be at the height of the left hand side wall and approximately eighteen inches below the height of the right hand side wall. The wall will be “topped”. It was further agreed that a buttress or stone pillar be built on Mr Purves side. The buttress will help support the wall.

Barrie Corden did mention that he had very recently received an email saying that our builder will commence work, subject to the weather, on the 10<sup>th</sup> February.

- Hi Rob. Will you please thank the committee for the lovely flowers and plant that you and Barrie brought me. I am very touched by the thought behind it. I have loved helping the village hall all these years as the village has been very good to me and my family. When we first arrived The Rev Tester came and offered any help which impressed John and from then on we all took part in village life. John became a Scout Leader and the boys went Sunday school, Jeremy eventually a server at St Andrews and. James was in the Choir until he went to University. This village has been my home for 50 years and I hope to stay here among my friends until my time is up. Thanks again Judy.
- Dear Barrie  
Further to my earlier email, I am writing to confirm that I am resigning as a Trustee of the Village Hall with immediate effect. I am moving out over the next few days so will no longer be resident in the village.

I hope that you will be able, as a group, to resolve the current differences and continue to develop the village hall and its facilities for the benefit of the community.

Hopefully I will be able to come to a quiz night when we are let out!

With best wishes Jill