

Halberton Village Hall Management Committee
Minutes of the meeting held in the Jubilee Room 16th January 2018 at 8.00pm

Present

B.Corden, C.Graham, R.Stevens, J.Austin, W.Harris, P.Graham, K.Browse, and D.Affleck.

1. Apologies:

J.Anderson.

2. Public Forum:

No issues raised.

3. Minutes of last meeting:

The minutes were read by members and all accepted these as a true record of proceedings and the minutes were duly signed by the Chairman.

4. Matters Arising:

We have not yet been able to contact Mr N.Pervis re-overflow car-parking facility. This is “in hand” however.

Our electrician has not yet replaced the old fuse box. This is work in progress.

5. Correspondence:

No correspondence. See later agenda items.

6. Treasurers Report:

The bank balances were as follows:

Santander £21,814.14

HSBC Affirmative Account £11,252.48

Total £33,066.62

(NB Bill for the insurance has been paid: £1,406.87p)

All other bills paid to date.

7. Fundraising:

The usual fundraising events continue to generate a steady income.

8. Ongoing Development Projects:

Mr A.Chick has admitted that he has widen his driveway by using village hall land in front of the History group building (flower bed). It was proposed by B.Corden and seconded by C.Graham that we ask Black Cat builders to quote for the work to re-establish the correct boundary line as before.

Unanimous.

After a wide ranging discussion it was proposed by B.Corden and seconded by R.Stevens that we ask Black Cat builders to quote for the insulation and flooring of the Jubilee Room and the space above the main hall.

Unanimous.

The Chairman has tried to get quotes for the installation of a “water stop cock” within the main hall building in the event of a water incident eg a water leak. Rich Thorn (a local plumber) has viewed the job and has quoted a price of £150.25p including VAT. It was agreed by all that we accept this quote and ask R.Thorn to do the job. In addition it was proposed by D.Affleck and seconded by C.Graham that we ask Mr Thorn to service our boiler and other gas appliances from now on.

Unanimous.

**Chairman /
Secretary**

Chairman

All Trustees

Chairman

Chairman

Chairman

Hallmark Sub-Committee

9. Hallmark Scheme:

The Hallmark sub-committee will need to finalise the date of their next meeting scheduled for some time in February 2018.

D.Affleck

10. A.O.B:

After a wide ranging discussion it was agreed that we will investigate the hiring charges of local village halls and community centers.

It was proposed by J.Austin and seconded by D.Affleck that land at the top of the orchard field be maintained and cultivated by members of the Corden family at a cost of £50 per annum.

Unanimous.

(Nb B.Corden did not vote)

**All Trustees /
D.Affleck (HCA
Rep)**

The History will be leading the commemorations for Armistice Day on the 11th November 2018. The Village Hall and Halberton Community Association are keen to assist.

D.Affleck

D.Affleck is now qualified to run the bar.

Meeting closed 9.15pm

DONM: 20th February 2018 at 7.30pm

Meeting of the Halberton Village Hall Committee

To be held on

Tuesday 20th February 2018 at 7.30pm

AGENDA

- 1 Apologies**
- 2 Public Forum**
- 3 Minutes of Last Meeting – 5mins**
- 4 Matters Arising – 5mins**
- 5 Correspondence – 10mins**
- 6 Treasurers Report – 10mins**
- 7 Fundraising – 15mins**
- 8 Ongoing Development Project - 10mins**
- 9 Hallmark Scheme – 10 mins**
- 10 Armistice Day Commemorations – 10mins**
- 11 A.O.B – 15mins**
- 12 Election of Officers – 5 mins**

Date of next meeting 20th March 2018