

Halberton Village Hall Management Committee
Minutes of the meeting held in the Jubilee Room 19th February 2019 at 8.00pm

Present

B.Corden, C.Graham, R.Stevens, JCanning, W.Harris, P.Graham, K.Browse, and D.Affleck.

1. Apologies:

J.Anderson and J.Austin.

2. Election of Officers:

It was proposed by K.Browse and seconded by C.Graham that **B.Corden** be elected **Chairman**.

It was proposed by B.Corden and seconded by P.Graham that **K.Browse** be elected **Vice-Chairman**.

It was proposed by B.Corden and seconded by R.Stevens that **C.Graham** be elected **Treasurer**.

It was proposed by B.Corden and seconded by D.Affleck that **R.Stevens** be elected **Secretary**.

3. Public Forum:

No issues raised.

4. Minutes of last meeting:

The minutes were read by members and all accepted these as a true record of proceedings and the minutes were duly signed by the Chairman.

5. Matters Arising:

The fire alarm system board has not yet been replaced.

Chairman

All Trustees

Trustee, Mrs J.Canning, has donated a HP wireless printer for use in the Village Hall.

All Trustees

The Chairman has sent a letter to the parish council in support of the bus shelter.

Chairman

The Chairman is in talks with the parish council re –the defibrillator.

Chairman
Vice Chairman
All Trustees

Signage for the correct use of the projector in the Jubilee room needs to be done and displayed. The Vice Chairman will donate a large projection screen. The Trustees wished to thank Mr T.Hugill for setting up the projector system.

6. Correspondence:

No correspondence.

7. Treasurers Report:

The bank balances were as follows:

Santander	£22,907.30
HSBC Affirmative Account	£11,308.74
Total	£34,216.04

NB Bills paid to date

8. Fundraising:

May Fayre:

**Secretary
Chairman**

The duck race ticket printing is in hand. Mr Ray Radford has agreed to sponsor this year's duck race. The Chairman will ask permission for use of the duck pond for the duck race.

All Trustees

It was suggested the possibility of a rotating or safari supper.

All Trustees

Trustees were asked to give thought to any future fund raising events.

9. Ongoing Development Projects:

Over flow car-parking:

Vice Chairman

The Vice Chairman will use his tractor to clear the pathway to the orchard.

All Trustees

It was proposed by R.Stevens and seconded by C.Graham that in the event we cannot get enough volunteers to clear the loft spaces we pay someone to help with the work.

Unanimous

NB We may well have to hire skips.

10. Hallmark Scheme:

**Hallmark Sub-
Committee**

The Hallmark sub-committee will need to finalise the date of their next meeting to discuss our Hallmark 3 award.

11. A.O.B:

Village Hall Centenary:

All Trustees

Easter Sunday 21st April 2019. After a wide ranging discussion it was agreed that we provide a **free cream tea** from 3.00pm to 5.00pm. Plain and cheese scones as well as chudlies will be served. Hott cross buns were also mentioned. Tea, coffee and apple juice will be available. Mrs A.Child will be asked to bake a fruit cake. The Chairman will advertise this event via posters and the newsletter. Details will be finalised at the March meeting.

Chairman

Chairman

Those who illegally park their vehicles over-night (and longer) will be written too informing them we need all available spaces for Village Hall users and they be given fourteen days to find alternative parking. The letter will be on behalf of all Trustees. It was agreed an article in the newsletter will remind parishioners that the Village Hall car-park is a private car-park not a public car-park.

All Trustees

The March meeting needs to discuss replacing the existing hall lights with LED lights.

Meeting closed 9.30pm

DONM: 19th March 2019 at 7.30pm

Meeting of the Halberton Village Hall Committee

To be held on

Tuesday 19th March 2019 at 7.30pm

AGENDA

- 1 Apologies**
- 2 Public Forum**
- 3 Minutes of Last Meeting – 5mins**
- 4 Matters Arising – 5mins**
- 5 Correspondence – 10mins**
- 6 Treasurers Report – 10mins**
- 7 Fundraising – 15mins**
- 8 Ongoing Development Project - 10mins**
- 9 Hallmark Scheme – 10 mins**
- 10 Armistice Day Commemorations – 10mins**
- 11 A.O.B – 15mins**
- 12 Election of Officers – 5 mins**

Date of next meeting 16th April 2019